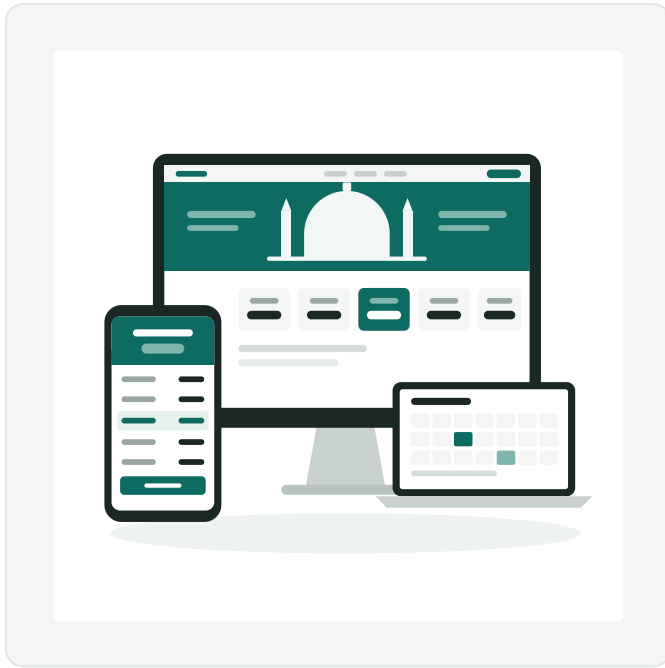




# Mosque Website Features Checklist: the must-have features every masjid website needs

A simple checklist to see whether your mosque website gives worshippers, families, donors and visitors what they need, on any phone.

**Built for:** Mosque committees, imams and volunteers

- ✓ Prayer times
- ✓ Events & classes
- ✓ Donations & Zakat
- ✓ Mobile & Google

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1

## The challenge

Worshippers need correct prayer times and mosque news fast, and most check on their phones.

2

## What it covers

15 areas, from prayer times and Zakat to Google, safety and speed.

3

## How to use it

Open your website on a phone and tick each box that is true today.

4

## The result

A clear picture of what your website does well, and what to fix first.

## THE 10-SECOND TEST

# What every visitor should find straight away



### Next prayer

Today's start and iqamah times



### Jummah

Times and khutbah language



### Directions

Address, map and parking



### Sisters' area

Whether there is one, and the entrance



### Janazah contact

A number that works day and night



### Donate

One tap from any page

# Tick every box that is true for your website today

Five checks per area. Write your score on each card, or tick the boxes on screen.

## 1 Website basics

Score  / 5

**Why it matters:** visitors should know in seconds which mosque this is and how to get there.

- ☐ The mosque's name and logo appear at the top of every page
- ☐ Address, map and parking information are easy to find
- ☐ Phone, email and WhatsApp are listed, with who to contact for what
- ☐ It says whether there is a sisters' prayer area, and which entrance to use
- ☐ The menu uses simple words: Prayer Times, Events, Donate, Contact

**How to check:** Ask someone new to find the address and sisters' entrance on your site. Time it.

## 2 Prayer times

Score  / 5

**Why it matters:** it is the main reason people visit. A wrong time means people miss the congregation.

- ☐ Today's prayer times show on the homepage, with no scrolling
- ☐ Start times (adhan) and congregation times (**iqamah**) are both shown
- ☐ Jumma times are listed, with the khutbah language
- ☐ Times are typed as text, not only a picture or PDF
- ☐ The imam approved the times, and they stay right when clocks change

**How to check:** Just after midnight, compare the times on your phone with the mosque's wall timetable.

## 3 Events & calendar

Score  / 5

**Why it matters:** people can only join what they know about.

- ☐ A calendar shows the next few weeks of events
- ☐ Each event shows date, time, place and who it is for
- ☐ Sisters' and youth programs are listed as clearly as others
- ☐ People can book limited places online, such as iftars
- ☐ Ramadan and Eid pages are ready well in advance

**How to check:** Pick last month's event. Could a newcomer have found how to join on the site?

## 4 Donations & Zakat

Score  / 5

**Why it matters:** donors must trust that every gift goes exactly where they intended.

- ☐ A Donate button is on every page, including on phones
- ☐ Donors can choose Zakat, Sadaqah or general fund; Zakat kept separate
- ☐ Donors can give monthly or every Friday, and cancel online
- ☐ A receipt email arrives within a minute, naming the fund
- ☐ Donors can choose to give anonymously

**How to check:** Give a small amount as Zakat on your phone. Does the receipt say Zakat?

5

## Classes &amp; education

Score  / 5

**Why it matters:** parents should find everything about classes without phoning the mosque.

- ☐ Each class shows ages, level, days, times and fees
- ☐ Parents can register their children online
- ☐ Teachers are introduced with their qualifications
- ☐ Term dates and weekend school rules are published
- ☐ Online class links are shared only with registered students

**How to check:** Read a class page as a new parent would. Could you enroll a child without phoning anyone?

6

## Khutbahs &amp; media

Score  / 5

**Why it matters:** recordings let people who missed Jumma keep learning, all week long.

- ☐ Recent khutbahs are online, with topic, speaker and date
- ☐ Lectures are sorted by topic or speaker, not in one long list
- ☐ Live streams of Jumma or Taraweeh are linked while they run
- ☐ Articles are written or checked by the imam or a qualified scholar
- ☐ Videos have correct captions or a written summary

**How to check:** Search your site for last Friday's khutbah topic. Does the recording come up?

7

## Community services

Score  / 5

**Why it matters:** these pages are read at life's biggest moments: a marriage, a death, a crisis.

- ☐ A 24/7 **janazah** (funeral) phone number is easy to find
- ☐ Nikah steps, documents and booking are explained
- ☐ New Muslims have a private, friendly way to get in touch
- ☐ Help requests (food, Zakat, counseling) use a private form
- ☐ Volunteer roles are listed, with a sign-up form

**How to check:** Call the janazah number late in the evening. Does someone answer or call back quickly?

8

## Managing the site

Score  / 5

**Why it matters:** a site that only one volunteer can update soon goes out of date.

- ☐ More than one trained person can update prayer times and news
- ☐ Each person has their own login, with only the access they need
- ☐ Announcements have an end date, so old news disappears
- ☐ The domain and hosting are in the mosque's name, not a person's
- ☐ A short written guide explains how to update the site

**How to check:** Ask the secretary to change one iqamah time without help, and see how long it takes.

9

## Phones &amp; mobile

Score  / 5

**Why it matters:** most visitors use phones, often minutes before prayer or on the way.

- ☐ Pages are easy to read on a phone without zooming
- ☐ Pages load in a few seconds on mobile data
- ☐ Buttons are big enough to tap easily, even for older users
- ☐ Tapping the phone number, WhatsApp or map opens it directly
- ☐ The Donate button is easy to reach on a phone

**How to check:** For one week, use only your phone to check prayer times, get directions, call and donate.

10

## Found on Google

Score  / 5

**Why it matters:** most people find a mosque through Google Maps and search results.

- ☐ The mosque's Google Business Profile is claimed and correct
- ☐ Name, address and phone match on the website, Google, Apple Maps and Facebook
- ☐ Pages have clear titles, such as "Prayer Times | [Mosque], [City]"
- ☐ Eid and Ramadan pages keep the same web address every year
- ☐ The site is connected to Google Search Console

**How to check:** Search "mosque near me" and "Jumma [your city]". Do Google's details match your website?

11

## AI search tools

Score  / 5

**Why it matters:** tools like ChatGPT and Gemini now answer questions such as "Which mosques in [city] have a sisters' area?"

- ☐ A short "key facts" section lists address, Jumma times and facilities as text
- ☐ Common questions are answered on the site, such as "Is there parking?"
- ☐ The mosque's name is spelled the same way everywhere online
- ☐ Structured data (hidden code that describes the mosque) is added and tested
- ☐ Someone checks what AI tools say about the mosque every month

**How to check:** Ask ChatGPT or Gemini "What time is Jumma at [your mosque]?" and compare with your website.

12

## Easy for everyone

Score  / 5

**Why it matters:** elderly worshippers and people with disabilities should be able to use the site too.

- ☐ Text is large enough and easy to read
- ☐ Text stands out clearly from its background (no pale gold on green)
- ☐ Every page works with a keyboard, not only a mouse or touch
- ☐ Forms have clear labels and helpful error messages
- ☐ Arabic text is marked as Arabic, so screen readers read it correctly

**How to check:** Use the site with only the Tab and Enter keys, then ask an older member to read a page on their phone.

13

**Safety & security**Score  / 5

**Why it matters:** mosque sites are targets for hackers, and they hold private information about members.

- ☐ The web address starts with https and shows a padlock
- ☐ Online donations use a trusted payment service
- ☐ Everyone who can edit the site uses two-step login
- ☐ Backups run automatically, and a restore has been tested
- ☐ Private forms (applications, class sign-ups) are stored safely, not in email

**How to check:** List everyone with an admin login. Remove anyone who no longer helps with the website.

14

**Speed**Score  / 5

**Why it matters:** a slow site loses visitors, especially on Eid morning when everyone checks at once.

- ☐ Prayer times appear within about 2 seconds on a phone
- ☐ Photos and posters are made smaller before uploading
- ☐ Today's prayer times change correctly after midnight
- ☐ The hosting copes with busy days such as Eid
- ☐ Google PageSpeed Insights shows "good" results on mobile

**How to check:** Test your homepage at [pagespeed.web.dev](https://pagespeed.web.dev) and read the mobile result.

## YOUR RESULTS

**How did your website do?****Your total**

Add up your scores from areas 1 to 14.

 / 70
**60–70****Strong website**

Keep it up to date and run this check again before Ramadan.

**45–59****Good base, some gaps**

Fix the empty boxes, starting with prayer times, donations and phones.

**0–44****Needs attention**

Plan improvements or a rebuild, and finish before the next Ramadan.



**Plan ahead for Ramadan:** Ramadan 1448 is expected to begin around 8 February 2027, subject to moon sighting. Aim to have fixes live and tested by early January.

## Launch-ready check

Before a new site goes live, test each of these on the real website, using a phone.

|               |                                                                                           |                                                                        |
|---------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| Design        | <input type="checkbox"/> Phone homepage shows prayer times, Jummah, directions and Donate | <input type="checkbox"/> No demo text or out-of-date banners           |
| Prayer times  | <input type="checkbox"/> Today and tomorrow match the mosque's timetable                  | <input type="checkbox"/> Times still right after the next clock change |
| Events        | <input type="checkbox"/> Next four weeks of events are listed                             | <input type="checkbox"/> A test registration was received              |
| Donations     | <input type="checkbox"/> A live test gift was made, then refunded                         | <input type="checkbox"/> The receipt shows the right fund              |
| Content       | <input type="checkbox"/> Address, contacts and facilities checked on site                 | <input type="checkbox"/> Janazah number tested                         |
| Google & SEO  | <input type="checkbox"/> Search engines are allowed to show the site                      | <input type="checkbox"/> Old links lead to the right new pages         |
| Security      | <input type="checkbox"/> A backup was restored successfully                               | <input type="checkbox"/> All accounts are in the mosque's name         |
| Accessibility | <input type="checkbox"/> Keyboard-only test passed                                        | <input type="checkbox"/> Timetable readable as text                    |
| Mobile        | <input type="checkbox"/> Call, WhatsApp and map links work                                | <input type="checkbox"/> Donate reachable from every page              |
| Analytics     | <input type="checkbox"/> Visitor statistics installed, with consent                       | <input type="checkbox"/> Donations and sign-ups are counted            |

### AVOID THESE

## Four common mistakes

1

### Timetable only as a picture

Phones, screen readers, Google and AI tools can't read it. Type the times as text.

2

### Old announcements left up

A Ramadan banner in July tells visitors nobody looks after the site.

3

### Website in a volunteer's name

When they move on, the mosque can lose its domain. Register it to the mosque.

4

### Zakat mixed with other money

Zakat has its own rules. Keep it in a separate fund and show it on receipts.

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